**Reminders**

* NMAA Spring Sports Info (MaxPreps): 4/1
* BASKETBALL Supply Orders DUE: 4/4
* WINTER Participation Report DUE: 4/5
* **EVENT MANAGEMENT PAPERWORK – FINAL CALL:** Julie Sanchez
* **Guests & Presentations**
* **NMAA Information**
* **Sports Medicine/Athletic Training**
  + SportsWare Database Review
  + CONFIRM: student/school-specific information
  + ENTER: consistent concussion protocol steps
  + DOCUMENT: referrals to physician/outcomes
  + Athletic Trainer Evaluation
  + communication & clarification
  + self-assessment of performance
  + timeline of action
* **District & Department Information**
* Communication Responsibilities & Protocols
  + review, re-introduce (if necessary) & refocus
  + breakdowns & deficiencies
  + courtesy & accountability to process
* **Coordinator Reports** (no reports for this meeting)
* **Professional Development: Info & Ideas**
  + Athletic Director Performance Assessment
    - school athletic staff assessment (3 areas for coach assessment)
    - self-assessment (school functions/district functions)
    - 10 areas of assessment
* Initial Identification of Current Athletic Issues for 16-17
  + review of 14-15 listing
  + current areas of concern/need to be addressed
* **New Business for Next Time – TUESDAY, APRIL 5 @ 8:30am**